

**Practical Nursing (PN) Certificate, Fall 2020**

Matriculation Form Submission Deadline: August 1, 2020

Submit to: BCC's Admissions Office

Name\* \_\_\_\_\_  
Please print: Last First MiddleHome Address \_\_\_\_\_  
Street/PO Box City State Zip

Student ID# \_\_\_\_\_ Telephone \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Email \_\_\_\_\_

\*It is the responsibility of the student to provide Berkshire Community College with any changes to contact information.

**Important Information**

**Students who have met all PN admission requirements by August 1, 2020 will be considered for admission.** Students who have met all admission requirements are considered for acceptance on a space availability basis. Admission decisions are made on a rolling basis and students are notified of their acceptance by mail/email.

Students with two PN program failures (at BCC, elsewhere, or in combination) will not be admitted to the program.

All students entering the PN certificate program are required to follow the immunization policy for BCC health students. Students must submit proof of compliance with immunization by August 10, 2020. (Beginning the process by January 1 or before is strongly recommended).

Any prior criminal offense could hinder placement in clinical agencies. See CORI/SORI Requirements in the current BCC catalog for details.

BCC will not admit students concurrently into any two of the following degree or certificate programs: Physical Therapist Assistant, Respiratory Care, or Associate Degree Nursing.

The College reserves the right to make changes at any time with respect to course offerings, degree requirements, services provided, cost of attendance, or any other subject.

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**Initial each line** below indicating completion before submitting to the Admissions Office.

**1. Apply to BCC (Admissions Office, 499-4660, Ext. 1630)**

- \_\_\_\_\_ Submit application to BCC – [berkshirecc.edu/apply](http://berkshirecc.edu/apply), Select Pre LPN;
- \_\_\_\_\_ Submit official high school transcript(s) or GED or international transcript(s);
- \_\_\_\_\_ Submit official transcripts of any previous colleges or post-secondary schools attended.

**2. Complete program admission requirements (GREEN COURSES are BCC courses)**

- \_\_\_\_\_ Math: ACCUPLACER Next Generation QAS score of 250 or greater OR successful completion of **MAT-028** or **028C** or higher (if taking college math, must earn a C or better);
- \_\_\_\_\_ Completion of **ENG-101** with a C (73) or better;
- \_\_\_\_\_ Completion of **BIO-150** or **BIO-201 & 202** with a C (73) or better within 7 years;  
(For students intending to Bridge (LPN to ADN) at BCC, **BIO-201** and **BIO-202** require a grade of 77 (C+) or better if taken after January 2018);
- \_\_\_\_\_ Completion of **PSY-107** with a C (73) or better;
- \_\_\_\_\_ **Attend a mandatory Practical Nursing Information Session in the year you plan to apply:** Attach verification form. Register online at [www.berkshirecc.edu/nursinginfo](http://www.berkshirecc.edu/nursinginfo).

**3. Were you previously enrolled in LPN course(s) at BCC or elsewhere? Yes / No (please circle)**

If yes, please list course(s) and institution:

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**4. Have you begun HEP B series? Yes / No (please circle)**

**Expected Completion** \_\_\_\_\_

The HEP B series may take up to six months to complete. All students entering the Practical Nursing program should begin the process by January 1 prior to the academic year for which they are seeking admission. See immunization requirements on the next page.

**Immunization Requirements:** Students entering the Practical Nursing program are required to follow the immunization policy for BCC health students. Students must submit proof of compliance with immunizations by the August 10, 2020 or prior to the beginning of the semester student is entering. The college immunization policy can be found in the BCC College Catalog. ([www.berkshirecc.edu/catalog](http://www.berkshirecc.edu/catalog))

**Please note:** The Hep B series may take up to six months to complete. Students should plan accordingly. A Nursing student's immunization information may be shared with the Director of Nursing, Program Administrative Assistant, Nursing Data Analyst and contracted agencies to allow for clinical experiences.

### MANDATORY HEALTH REQUIREMENTS - Berkshire Community College Nursing

Required Immunization for Hepatitis B	
Hepatitis B	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           3 doses of the Engerix-B or Recombivax--HB formulations of the hepatitis B vaccine on a 0, 1, and 6 month schedule,  <b>OR</b>            2 doses of the Heplisav-B formulation on a 0 and 1 month schedule on or after 18 years of age are acceptable.         </div> <div style="width: 35%; text-align: center;"> <b>OR</b> </div> <div style="width: 5%;">           Laboratory evidence of immunity (titer)         </div> </div>
Tdap	<b>1 dose;</b> and history of a DTaP primary series or age appropriate catch-up vaccination. Tdap given at $\geq 7$ years may be counted, but a dose at age 11-12 is recommended if Tdap was given earlier as part of a catch-up schedule.
MMR	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <b>2 doses;</b> first dose must be given on or after the 1<sup>st</sup> birthday and the 2<sup>nd</sup> dose must be given <math>\geq 28</math> days after dose 1         </div> <div style="width: 35%; text-align: center;"> <b>OR</b> </div> <div style="width: 5%;">           Laboratory evidence of immunity (titer)   <small>*Antibody blood tests (titers) must include laboratory report as proof of immunity.</small> </div> </div>
Varicella	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           Medical proof of the disease  <small>*A reliable history of chickenpox includes a diagnosis of chickenpox, or interpretation of parent/guardian description of chickenpox, by a physician, nurse practitioner, physician assistant or designee.</small> </div> <div style="width: 35%; text-align: center;"> <b>OR</b> </div> <div style="width: 5%;">           Laboratory evidence of immunity (titer)         </div> </div>
Tb (must be kept current throughout the program)	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           Tuberculosis negative test within the year.            TB test can include: PPD, T-spot, or Quantiferon         </div> <div style="width: 35%; text-align: center;"> <b>OR</b> </div> <div style="width: 5%;">           Negative chest x-ray within the last five years         </div> </div>
Flu shot	Flu shot or declination form submitted by date in fall to be announced. <b>Some clinical agencies do not accept declination of Flu vaccine.</b>
Meningococcal	<b>1 dose;</b> 1 dose MenACWY (formerly MCV4) required for all full-time students 21 years of age or younger. The dose of MenACWY vaccine must have been received on or after the student's 16th birthday. Doses received at younger ages do not count towards this requirement. Students may decline MenACWY vaccine after they have read and signed the <a href="#">MDPH Meningococcal Information and Waiver Form</a> provided by their institution. Meningococcal B vaccine is not required and does not meet this requirement.
<b>**Nursing students must comply with the immunization requirements of their clinical site.</b> Medical exemptions (statement from a physician stating that a vaccine is medically contraindicated for a student) and religious exemptions (statement from a student or parent/guardian, if the student is <18 years of age, stating that a vaccine is against sincerely held religious beliefs) should be renewed annually at the start of the school year.	

(BCC Immunization policy developed according to MDPH Immunization Program 2019-2020 School Year and per requirements of clinical sites)

### Waiver

If a student is unable to receive an immunization due to medical reasons, they must discuss a medical waiver with the Director of Nursing and provide a doctor's notice. If a medical waiver is granted, documentation from the student's physician must be filed in the Nursing Immunization and Medical Records Office. It is also highly recommended that these students have blood testing done to show possible immunity. Both medical exemptions and declinations must be renewed on the appropriate forms annually. If a student cannot complete clinical, then he/she cannot complete the course.

### Drug Screening

Please be advised that students enrolled in certain programs which require clinical or fieldwork study may be required by the placement affiliate agency to undergo and pass a drug screening analysis in order to be eligible. Students who either fail to pass, or refuse to submit to a drug screening analysis will be deemed ineligible for clinical placement, which will affect their status in the program.

### Verification of Student Health History and Physical Exam

In addition to the Mandatory Immunization Requirements, all students enrolled in the nursing program are required to have Verification of Student Health History and Physical Exam report completed by their health care provider by August 10th or prior to the beginning of the semester student is entering.

### Important Notices

- Any prior criminal offense could hinder placement in clinical agencies. See "CORI" and "SORI" requirements in current catalog for details.
- CPR certification for healthcare providers through the American Heart Association: Basic Life Support (BLS) for Healthcare Providers (2-year certification) or American Red Cross: Basic Life Support for Healthcare Providers (2-year certification). CPR must be for health care provider.
- BCC will not admit student concurrently into any two of the following degree or certificate programs: Physical Therapist Assistant, Respiratory Care, LPN or Nursing.

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### Failure to Comply

A student will not be allowed to participate in the clinical experience without all health requirements fully complete.

Submit requirements to the Nursing Immunization and Records Office located in the Hawthorne Hall, Office #310, Berkshire Community College Main Campus. Telephone: 413-236-4609 Fax: 413-499-4576

- I have read the health requirements and understand that it is my responsibility to fully comply with the stated deadlines.
- By signing below, I acknowledge that I have read and understand the aforementioned information in this matriculation form and attest that I have met all published admission requirements to be considered for admission into the PN program. I also understand that even though I may have met all eligibility requirements and have submitted this matriculation form, I am not guaranteed admission because of space availability.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>OFFICE USE ONLY</b>	<u>Admit Status</u>
DATE SUBMITTED _____	<input type="checkbox"/> Accepted
Info session date attended _____	<input type="checkbox"/> Space Available
Approved _____	<input type="checkbox"/> Denied

Berkshire Community College is an affirmative action/equal opportunity institution and does not discriminate on basis of race, creed, religion, color, gender, gender identity, sexual orientation, age, disability, genetic information, maternity leave, military service, and national origin in its education programs or employment, pursuant to Massachusetts General Laws: Chapter 151B and 151C; Title VI, Civil Rights Act of 1964; Title IX; Education Amendments of 1972; Section 504; Rehabilitation Act of 1973; Americans with Disabilities Act; and regulations promulgated thereunder, 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX) and Part 104 (Section 504). All inquiries concerning application of the above should be directed to Melissa Loiodice, Director of Human Resources and Affirmative Action Officer; and Coordinator of Title IX and Section 504, at 413-236-1022, SBA Annex, Room A-20.