

MATRICULATION PROCEDURE

Certificate • Practical Nursing (PN) • Fall 2019

NAME* _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

STUDENT ID NUMBER _____ TELEPHONE _____

*IT IS THE RESPONSIBILITY OF THE STUDENT TO PROVIDE BERKSHIRE COMMUNITY COLLEGE WITH ANY CHANGES TO CONTACT INFORMATION.

All boxes must be checked as complete before form can be submitted to the Admissions Office.

1. Apply to BCC (Admissions Office, 499-4660, Ext. 1630)

- Submit application;
- Submit official high school transcript(s) or GED;
- Submit official transcripts of any previous colleges attended.

2. Complete program admission requirements

- Completion of MAT 028B, if applicable, for Fall, 2019 program entry. Completion of MAT 028 or 028C, if applicable, for Fall, 2020 program entry;
- BIO-150 or BIO-201 & 202 with a C (73) or better within 7 years (for students intending to bridge (LPN to ADN) at BCC, BIO 201 and BIO 202 require a grade of 77 (C+) or better if taken after January 2018);
- Completion of ENG-101 with a C (73) or better;
- Completion of PSY-107 with a C (73) or better;
- Attend a mandatory Pre-Practical Nursing Information Session in the year you plan to apply:** Attach verification form to this sheet.
Information sessions are scheduled as follows (choose one): **3/9/19**, 10–11 a.m. or **3/28/2019**, 5–6 p.m.
Register online at www.berkshirecc.edu/nursinginfo.

3. Were you previously enrolled in an LPN course? _____

4. Have you begun HEP B series? _____ Date Started _____

All students entering the Practical Nursing program must begin the process by March 1 prior to the academic year for which they are seeking admission.

Students with two nursing course failures (taken at another institution, at BCC, or in combination) will not be admitted to the program.

IMPORTANT NOTICES

Any prior criminal offense could hinder placement in clinical agencies. See “CORI” and “SORI” requirements in current catalog for details. CPR certification for healthcare providers through the American Heart Association or the American Red Cross: CPR/AED for Professional Rescuers and Health Care Providers (2-year Certification) is required. Certification must be kept current throughout the program. BCC will not admit student concurrently into any two of the following degree or certificate programs: Physical Therapist Assistant, Respiratory Care, LPN or Nursing.

The College reserves the right to make changes at any time with respect to course offerings, degree requirements, services provided, cost of attendance, or any other subject.

ADMISSIONS CRITERIA

Certificate • Practical Nursing (PN) • Fall 2019

Mandatory Health Requirements:

Students entering the Practical Nursing Program are required to follow the immunization policy for BCC health students. Students must submit proof of compliance with immunizations by the first day of school. The college immunization policy can be found in the BCC College Catalog at www.berkshirecc.edu/catalog.

Please note: The Hep B series may take up to six months to complete. Students should plan accordingly. Immunization information (not medical history) may be shared with the Director of Nursing and program assistant, nursing department faculty and contracted agencies to allow for clinical experiences.

IMMUNIZATION REQUIREMENTS

Recommended Immunization for Hepatitis B			
Hepatitis B	3 doses of the Engerix-B or Recombivax--HB formulations of the hepatitis B vaccine on a 0, 1, and 6 month schedule, OR 2 doses of the Heplisav-B formulation on a 0 and 1 month schedule.	OR	Test for hepatitis B surface antibody* (anti-HBs) 1-2 months after the final dose in the series to document immunity. (<u>Obtain a titer to document immunity.</u>)* Those without immunity (anti-HBs <10 mIU/mL) should receive one or more additional doses of HepB vaccine and retesting.
	Required Immunization Process for Hepatitis B**:		
	3 doses of hepatitis B vaccination	OR	Laboratory evidence of immunity (titer)*
Other Required Immunizations:			
Tdap	1 dose; and history of a DTaP primary series or age appropriate catch-up vaccination. Tdap given at ≥7 years may be counted, but a dose at age 11-12 is recommended if Tdap was given earlier as part of a catch-up schedule. Td should be given if it has been ≥10 years since Tdap.		
MMR	2 doses; first dose must be given on or after the 1 st birthday and the 2 nd dose must be given ≥28 days after dose 1	OR	Laboratory evidence of immunity (titer)*
Varicella	Medical proof of disease	OR	Laboratory evidence of immunity (titer)*
Tb (must be kept current throughout the program)	Tuberculosis negative test within the year	OR	Negative chest x-ray within the last five years
Flu shot	Flu shot or declination form submitted by date in fall to be announced.		
Meningococcal	1 dose; 1 dose MenACWY (formerly MCV4) required for all full-time students 21 years of age or younger. The dose of MenACWY vaccine must have been received on or after the student's 16th birthday. Doses received at younger ages do not count towards this requirement. Students may decline Men-ACWY vaccine after they have read and signed the MDPH Meningococcal Information and Waiver Form provided by their institution. <u>Meningococcal B vaccine is not required and does not meet this requirement.</u>		
*Antibody blood tests (titers) must include laboratory report as proof of immunity.			
**Nursing students must comply with the immunization requirements of their clinical site. If a clinical site requires a positive hepatitis B titer result but allows a waiver, students must either document immunity or submit the required waiver form.			

(BCC Immunization policy developed according to MDPH Immunization Program 2018-2019 School Year and clinical agency contractual requirements)

Waiver

If a student is unable to receive an immunization due to medical reasons, they must discuss a medical waiver with the Director of Nursing and provide a doctor's notice. If a medical waiver is granted, documentation from the student's physician must be filed in the Immunization and Medical Records Office. It is also highly recommended that these students have blood testing done to show possible immunity. The medical declinations must be renewed on the appropriate forms annually. If a student cannot complete clinical, then he/she cannot complete the course.

Drug Screening

Please be advised that students enrolled in certain programs which require clinical or fieldwork study may be required by the placement affiliate agency to undergo and pass a drug screening analysis in order to be eligible. Students who either fail to pass, or refuse to submit to a drug screening analysis will be deemed ineligible for clinical placement, which may affect their status in the program.

Verification of Student Health History and Physical Exam

In addition to the Mandatory Immunization Requirements ALL students enrolled in any nursing or allied health program are required to have Verification of Student Health History and Physical Exam report completed by their health care provider by the beginning of classes.

CONSEQUENCES OF FAILURE TO COMPLY

Students who do not meet all health requirements by the required dates will be removed from the program and will need to apply for readmission. A student will not be allowed to participate in the clinical experience without ALL health requirements fully completed.

I have read the health requirements and understand that it is my responsibility to fully comply with the stated deadlines.

STUDENT SIGNATURE _____ DATE _____

OFFICE USE ONLY	
ADMIT STATUS _____	DATE SUBMITTED _____
APPROVED _____	

Berkshire Community College is an affirmative action/equal opportunity institution and does not discriminate on basis of race, creed, religion, color, gender, gender identity, sexual orientation, age, disability, genetic information, maternity leave, military service, and national origin in its education programs or employment, pursuant to Massachusetts General Laws: Chapter 151B and 151C; Title VI, Civil Rights Act of 1964; Title IX; Education Amendments of 1972; Section 504; Rehabilitation Act of 1973; Americans with Disabilities Act; and regulations promulgated thereunder, 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX) and Part 104 (Section 504). All inquiries concerning application of the above should be directed to Deborah Cote, Vice President for Human Resources and Affirmative Action Officer; and Coordinator of Title IX and Section 504, at 413-236-1022, SBA Annex, Room A-20.